



Joy Lane Primary School

A Love of Learning, for Life, for All

September 2017

Oyster Bay Nursery & Oysters SRP (ASD)

Executive Headteacher: Ms D J Hines

Head of School: Mr M Ashley-Jones



Dear Parents and Carers

Please find attached our updated 'Attendance Matters' leaflet, which we hope you will find very informative and something that you are able to refer to if you have any queries about attendance at Joy Lane.

I am sure you are all aware that excellent primary school attendance means better progress and attainment and also happier more contented children in the classroom as they thrive on consistency and routine. In the 'Attendance Matters' leaflet, you will see that being persistently late or absent from school has a huge impact on learning, and this can affect the children during their whole educational journey at primary school and beyond.

At Joy Lane, we take a very positive approach to attendance and celebrate the best attendance of the Upper School and Lower School classes. During our Monday celebration assembly, the successful classes are rewarded with the ever popular Attendance Ted. Class attendance data is shared each week with the children, uploaded to the school website and a display is prominently positioned in our upper school hall for all children and adults to see.



At Christmas, Easter and the end of the year, pupils who have 100% attendance will be awarded Bronze, Silver or Gold Attendance badges. If a pupil has 100% attendance at the end of the Christmas term, they will receive a Bronze Badge and if the same pupil still has 100% by Easter, they will receive a silver badge and so on. All this will be explained to the children in a special 'Attendance Assembly'. We also aim to celebrate the children's good attendance with certificates similar to those at the top of the letter.

At Joy Lane, we will continue to work with all our families to ensure that the children receive the education they are entitled to. After the success of 'Project 97' last year, it is our intention to once again work closely with the Local Authority on school attendance, focusing particularly on persistent absentees and late arrivals. The aim of the project is to ensure that every child is achieving at least 97% attendance. We are well aware that sometimes there are good reasons for a child to be absent from school and, of course, this will be taken into account during our weekly attendance monitoring undertaken by our Family Liaison Officers, Attendance Officer and myself.

I think it is important that you are made aware that if the school and Local Authority have concerns about your child's attendance, you may be invited to a meeting with the school and the Local Authority Attendance Officer to discuss how we can work together to improve attendance.

Remember, if you have any concerns about attendance, then please do not hesitate to contact myself, Mrs Allen, our Family Liaison Officer, or Mrs Cruttenden, our Attendance Officer.

Yours sincerely

Mr M Ashley-Jones

M Ashley-Jones
Head of School

Attendance/AwarenessLetter/Sept17