



Joy Lane Primary School

A Love of Learning, for Life, for All

Thursday 21st September 2017

Oyster Bay Nursery & Oysters SRP (ASD)

Executive Headteacher: Ms D J Hines

Head of School: Mr M Ashley-Jones

Dear Parents & Carers

IMPORTANT INFORMATION

Please find enclosed in this envelope important letters and leaflets for your information.

Academic Year 2017 - 2018 Key Dates: We are providing key dates for the whole academic year but please be aware these are subject to change when unforeseen circumstance arise. We will, of course, provide further detailed information for the main events nearer the time. This information is also available to view on the School's website.

Pain Relief Consent Form: Please complete and return the consent slip at the bottom of the letter to the School office.

School Attendance Letter & Leaflet: Information regarding the expectations of the Department of Education and Ofsted on the impact of regular attendance at school. The Chair of Governors and Executive Headteacher discuss all requests for absence; this may result in Parents and Carers being invited to attend a meeting.

Healthy Schools Letter

Pupil Collection Arrangements Form: If your child is in Year 5 or 6 and you would like them to walk home, please complete and return the attached slip to the School office. Please note, all other year groups are to be collected by an appropriate adult.

Individual Link Codes for On-Line Payments: This provides you with confidential online payment access and you are also able to book your Parent Partnership Meetings on-line (*please see below*).

Parent Partnership Meetings: The Parent Partnership Meetings have been arranged for this term so that you can come and discuss your child's progress and behaviour in School. These will be held in our Upper School Hall. You will be able to book your Parent Partnership Meeting via our online booking system from Friday 22nd September 2017. (www.scopay.com – log in using your link code and click on the Parents Evening tab). If you are unable to access the Internet, please contact the School office for assistance. **If your child is in Oysters SRP**, please book your appointment with Mrs T Dowling, however your appointment will be with your child's class teacher.

These meetings with your child's class teacher are extremely valuable and form an important part of the Home – School Partnership that we strive to maintain.

Please read the contents of this envelope and return any necessary paperwork to the School office as soon as possible. I am sure you will find the information extremely helpful and please make a note of the key dates on your calendars at home.

Yours sincerely

Ms D J Hines

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Executive Headteacher

LTP/ParentInformation/Sept2017