



Joy Lane Primary School

A Love of Learning, for Life, for All

Oyster Bay Nursery & Oysters SRP (ASD)

Executive Headteacher: Ms DJ Hines

Head of School: Mr M Ashley-Jones



March 5th 2018

Dear Parents and Carers,

Joy Lane Primary School is planning to launch a new and exciting partnership with the introduction of a Parent Council. The Parent Council will be a representative body elected by the parents, to act as a channel of communication between the school community and the School Leadership Team. The Council will be made up from elected members from each school year group as well as Oyster Bay Nursery, Oysters SRP and Joy Lane Swim School. Each representative will move up with their year group for the next academic year 2018-19 and a new representatives elected for 2018-19 if required due to vacancies.

What are the aims of the Parent Council?

The Parent Council will be a representative body for all parents and carers at Joy Lane Primary School. It will be designed to be parent friendly and a great opportunity to become more involved in, and more informed about any decisions which affect your child's school.

The main aims are;

- To promote close cooperation and communication with representatives of the parent community
- To work in partnership with the school to share ideas, gather parental views and provide opportunities to ask questions and receive information from the school on specific issues raised by the parent community
- To develop and engage in activities which support the education and well-being of the whole school community
- A link with the local community

Please note the Parent Council would not become involved in issues related to individual children, the day-to-day running of the school or staff members.

How can you be involved?

If you are interested in becoming a representative for your child's year group then please complete the application form below remembering that you will also need someone to nominate you too.

The commitment would be to attend a meeting once a term at school starting at 2pm with a suitable day to be decided and agreed.

Communication, communication and communication

A key part of the Parent Council's work will be communication to ensure that parents are kept informed of discussions and activities and that your views and concerns are fed back to the leadership team and school. During the last few years we have worked hard on different ways to communicate and we now feel now is a perfect time for the Parent Council to further enhance communication.



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Examples of which may include:

- Parent Council Box for each school year group, Joy Lane Swim School, Oyster Bay Nursery and Oysters SRP in the front office where you can put in suggestions, comments and feedback to the council
- A termly newsletter to keep you up to date with information
- A section on the website where you will find the minutes of the meetings, key information and agenda items
- A gallery of your representatives

As a school, we want the Parent Council to be a body which will enhance the school and to represent as many parents/carers as possible. We want parents who want to work in genuine cooperation with the school to make Joy Lane Primary the best possible place for the children to be.

How to get involved?

If you would like to represent the year group your child is in and stand for the Parent Council please complete the attached form and return it to me within two weeks that is by 5pm on Monday 19th March 2018

Each person that stands would need a proposer who has a child in that year group. Anyone standing for election is invited to provide a short personal statement which should include biographical information, your reasons for wanting to be a member of the parent council and the positive contribution you could make to the parent council. In the event of more than one person standing per year group then an election would take place with copies of the candidate's statement sent to all parents within that year group.

Each parent will have one vote for each candidate in that year group and one week would will then be allowed for the return of the ballot papers.

Please ensure that all parts of the application is complete.

Application for Election Of Parent Council Representatives

Please return this part of the letter addressed to Mr Ashley-Jones at Joy Lane Primary School by 5pm on Monday 19th March 2018.

Please complete in BLOCK LETTERS your name and address (You must be a parent/carer of a child in the year group which you would like to represent)

Name

Address

Date and Signature of nominee

Parent/Carer of (name of child and year group)

Date and Signature of proposer

Name and Address

Parent/Carer of (name of child and year group)

Personal Statement