



Joy Lane Primary School

A Love of Learning, for Life, for All

Oyster Bay Nursery & Oysters SRP (ASD)

Executive Headteacher: Ms DJ Hines

Head of School: Mr M Ashley-Jones

Photography Opt-in Form

Child's Name:

Dear Parents and Carers

At **Joy Lane Foundation Primary School** we take photographs and film pupils as part of our core activity of education. During your child's time at school this occurs as part of normal teaching, learning, assessment and safeguarding procedures and as such we do not need your permission for these activities.

However, we do seek your permission to take photographs of your child and use them in the ways described below. **Please consider carefully the ramification of not granting permission before you decide.**

Please tick all the relevant boxes to opt-in, and sign each item below and return this form to the school admin office.	Opt-in	Signature
I give consent for my child's photo to be stored in SIMS (School Information Management System) as part of their individual data file (supports effective transition to other schools)		
I give consent for my child's photograph to be taken by the school photographer, Tempest Photography Ltd for individual, group, class and school photographs.		
I give my consent for photos and videos of my child to be used on the school website and/or the school's learning platform (name will be omitted)		
I give my consent for photos of my child with their first name to be used in classroom, corridor and entrance displays		
I give my consent for photos and the name of my child to appear in local newspapers and magazines. Please note that some newspapers may require the child's full name and may store photographs for online use		
I give my consent for my child to be photographed and filmed by staff and fellow parents during school productions and events as long as it is made clear each time that these must only be used for personal viewing purposes and must not be published in any format including on-line		
I give my consent for my child's image to be used for identification purposes should they have a specific educational, dietary or medical needs which need to be communicated to all staff for safeguarding purposes. (These photographs will be kept in our medical rooms, classrooms, the Extended Services folder and school kitchen only).		
I give my consent for my child's named image to be taken by the adult in charge of school trips or visits (The image would only be used in the event of an emergency and is shredded on return to school)		
I give permission to participate in video conferencing. (Occasionally your child's class may talk to other children or an author for example, outside of the school under the supervision of their Class Teacher).		



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Please note: this form is valid for the period of time your child is on roll at **Joy Lane Foundation Primary School**. Where the consent is given for a specific reason e.g. a trip, medical condition etc. once this need ends the image will be destroyed by shredding.

If you wish to make any changes, please email the school office at office@joylane.kent.sch.uk or call the school on 01227 261 430, and we will supply you with a new form. If you have any questions, please contact the school office.

Why are we asking for your consent again?

You may be aware that there are new data protection rules coming in from 25th May 2018.

To ensure **Joy Lane Foundation Primary School** meets the new requirements, we need to obtain your consent under the new regulations to take and use photos of your child.

We really value using photos of school children to showcase what they do in school and demonstrate what school life is like to other stakeholders and the wider community, so we really appreciate you taking the time to give consent again.

Furthermore, it is hugely beneficial to be able to identify children with educational, dietary or medical needs to all staff, to safeguard and ensure their well-being.

Thank you for your kind attention in this matter.

Please respond by the Tuesday 12th June 2018 to ensure continuous communication.

Yours sincerely

Ms. DJ Hines

Debra Hines

Executive Headteacher

Parent / Carer's signature: _____

Date: _____

Relationship to named child: _____